

Audio Tech's

Wedding Planning Time Table

SIXTEEN TO NINE MONTHS BEFORE WEDDING

- * Determine type of wedding (formal or information) and choose a date
- * Visit the clergy and review synagogue/church requirements
- * Determine size of the guest list
- * Determine your budget and division of expenses
- * Find a reception location and make reservations early
- * Select a wedding consultant
- * Select Wedding Gown

NINE TO SIX MONTHS BEFORE WEDDING

- * Choose your attendants
- * Choose a color theme
- * Choose attendant's dresses
- * Book your caterer
- * Book your photographer
- * Book your videographer
- * Plan ceremony and reception music
- * Compile names and addresses for guest list

SIX TO FOUR MONTHS BEFORE WEDDING

- * Select a florist
- * Book your dj or band
- * Order invitations and party favors
- * Shop for bridal party tuxedos
- * Finalize arrangement for the church and ceremony
- * Make transportation arrangements
- * Plan honeymoon; visit travel agencies, make reservations
- * All deposits should be made and contracts signed
- * Put together ideas for bridal registry
- * Plan wedding decorations

THREE MONTHS BEFORE WEDDING

- * Choose gifts for attendants, parents, helpers
- * Buy wedding rings
- * Order the wedding cake
- * Buy cake knife, toasting glasses, guest book & garter

TWO MONTHS BEFORE WEDDING

- * Make plans & reservations for wedding rehearsal & dinner
 - * Reserve rooms for out-of-town guests
 - * Address invitations/announcements
- Invitations should be sent 4-6 weeks prior to wedding; announcements after wedding

ONE MONTH BEFORE WEDDING

- * Finalize details of every aspect of your wedding
- * Confirm honeymoon reservations
- * Have final fittings for you and your attendant's dresses
- * Get marriage license
- * Ask a friend or relative to take charge of guest book at reception
- * Pick up wedding rings
- * Purchas gift for fiance (not mandatory!)

TWO WEEKS BEFORE WEDDING

- * Complete your trousseau
- * Prepare wedding announcement to send to newspapers
- * Contact guests who have not responded



ONE WEEK BEFORE WEDDING

- * Pick up your gown, attendants' dresses & accessories
- * Confirm details with all participants and inform them of any changes
- * Pack for honeymoon
- * Make sure you have all wedding attire, rings & marriage license
- * Have rehearsal and dinner
- * Have nails done
- * Give final guest count to reception facility or caterer
- * Get a massage

WEDDING DAY

- * Have hair & make-up done
- * Take marriage license and rings to ceremony site
- * Begin dressing two hours before ceremony is to begin
- * Mail wedding announcements

HAVE A WONDERFUL DAY! HAVE FUN AND ENJOY YOURSELF!



Audio Tech

Professional Mobile DJ Services

Russ Woodward
(856) 358-0782

